



Westlaw Classic

Research Essentials

Course Description

The session introduces how to research resources available in Westlaw Classic including International Materials.

The session covers the following:

- Navigate the features and functionalities of Westlaw.
- Browse or search by Content or by Federal and State Material.
- Access Key Numbers to browse for cases listed under a legal issue.
- Conduct a West Search.
- Re-order results list.
- Filter results or search within results.
- Understand the significance of reported and unreported cases.
- Navigate a case result.
- Understand the different KeyCite Flags.
- Search and browse for statutes and court rules.
- Introduce International Materials.

Session Duration

45 minutes.

Session Delivery Method

Online via Microsoft Teams. **Note:** The Webinar session allows participants to view the trainer's computer screen. At no time does the trainer access your computer.

Learning Materials

Online help and support materials available [HERE](#).

Training Specialist

Each session will be the same and will be facilitated by our SSA Training Specialist Tanya Doolabh.