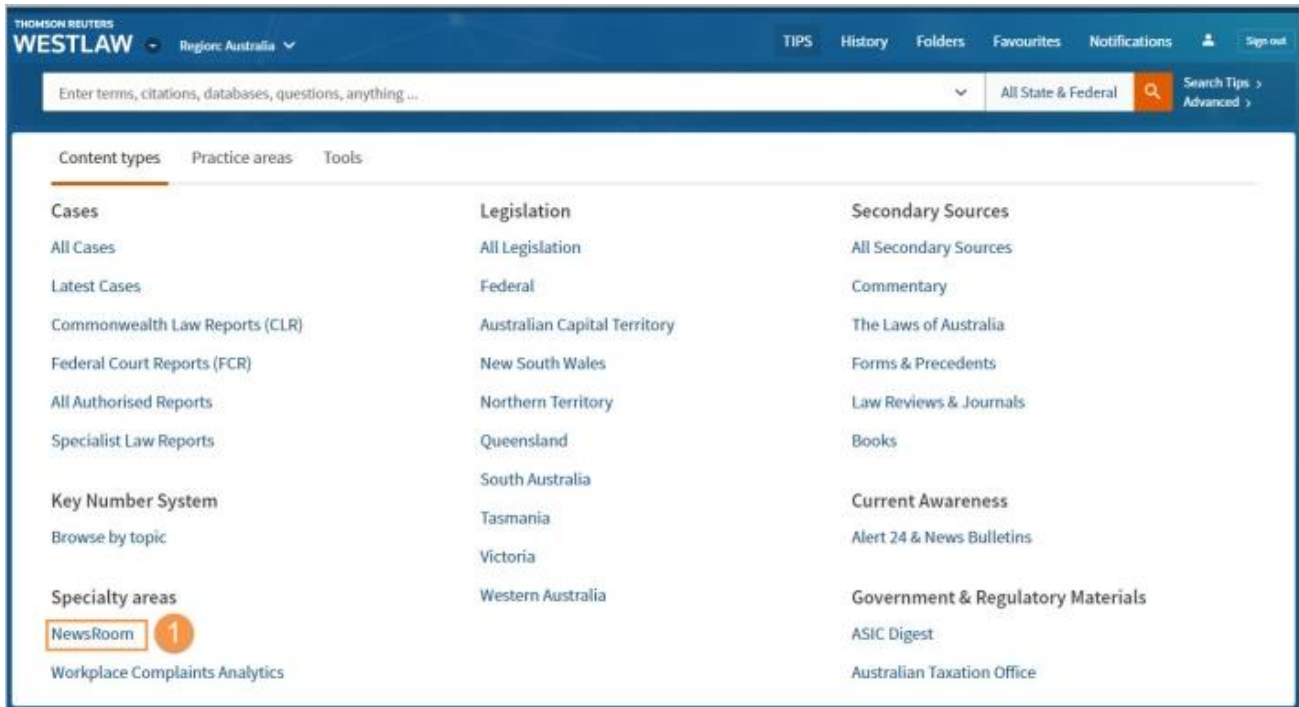


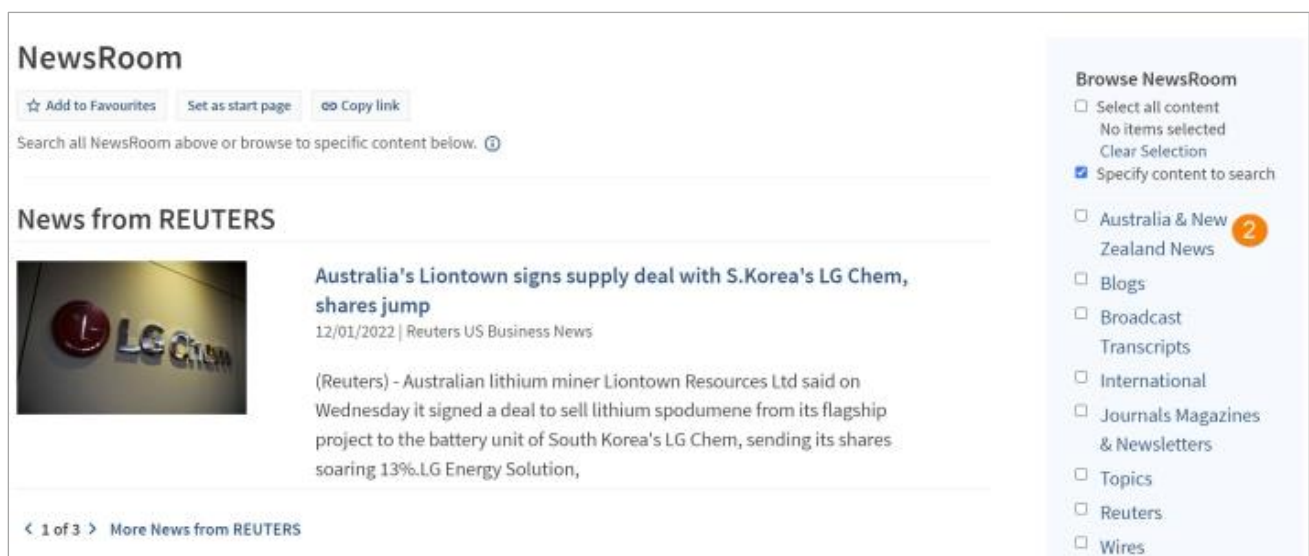
Monitoring your key clients or companies using Newsroom

Learn how to monitor media coverage of your key clients or companies.

1. On the homepage, scroll down the page and click on NewsRoom



2. If you would like to monitor Australian and New Zealand content, click on Australia & New Zealand News on the right-hand side of the screen.



3. If you want to monitor Australia Top Newspapers click on Top Australian newspapers. Otherwise, select the newspapers you would like to search.

Australia & New Zealand News

☆ Add to Favourites Set as start page Copy link

Includes Australian & New Zealand publications & news about Australia & New Zealand from other publications. Search all Australia & content below. ⓘ

☐ Select all content No items selected Clear Selection

☐ Top Australia Newspapers

| | |
|--|--|
| <input type="checkbox"/> Australia Top Newspapers 3 | <input type="checkbox"/> Mercury |
| <input type="checkbox"/> Advertiser | <input type="checkbox"/> Northern Territory News |
| <input type="checkbox"/> Age | <input type="checkbox"/> Sunday Age |
| <input type="checkbox"/> Australian | <input type="checkbox"/> Sunday Herald Sun |
| <input type="checkbox"/> Australian Financial Review | <input type="checkbox"/> Sunday Courier Mail |
| <input type="checkbox"/> Canberra Times | <input type="checkbox"/> Sunday Mail |
| <input type="checkbox"/> Courier-Mail | <input type="checkbox"/> Sunday Telegraph |
| <input type="checkbox"/> Daily Telegraph | <input type="checkbox"/> Sun-Herald |
| <input type="checkbox"/> Gold Coast Bulletin | <input type="checkbox"/> Sydney Morning Herald |
| <input type="checkbox"/> Herald Sun | <input type="checkbox"/> West Australian |

4. When you have selected the newspapers to monitor, if your search string is simple, type your search terms in the global search bar.
e.g., to search for Adani, type adani or "Adani Abbot point terminal"

THOMSON REUTERS
WESTLAW Region: Australia MARK History Folders Favourites Notifications ⓘ

Australia Top Ne... adani or "Adani Abbot point terminal" **4** Advanced **5**

5. You can use the advanced search template to use specific fields by clicking the Advanced link to the right of the global search bar.

Tick the Excluding Documents field to remove results such as sport, obituaries, and routine financial data.

You can also restrict your search using the date options. At the bottom of the search template, the **Expose and identify duplicate documents** tick box allows you to remove articles that are syndicated and reprinted from one newspaper to another. This often happens with Newscorp articles.

Find documents that have

Case-Sensitivity

All of these terms

e.g., construction defect (searched as construction & defect)

adani or "Adani Abbot point terminal"

Term frequency

Any of these terms

e.g., physician surgeon (searched as physician OR surgeon)

adani "Adani Abbot point terminal"

Term frequency

This exact phrase

e.g., medical malpractice (searched as "medical malpractice")

Term frequency

But not any of these terms

e.g., residence domicile (searched as "% residence domicile")

Exclude these document types 5

☐ Obituaries

☐ Sports

☐ Personal Announcements

☐ Routine Market / Financial Data

Document Fields (Boolean Terms & Connectors Only)

Case-Sensitivity

Date (MM/DD/YYYY)

All 5

Document Length

Any Document Length

6. Run your search and filter results as required.

7. To create the email alert, click on the bell icon at the top of the results list and click on Create Westclip alert.

Australia Top Newspapers (271)

1 - 100 >

☐ Select all items • No items selected

[Create WestClip Alert](#) **7**

☐ 1. **Letters**
Courier Mail (Australia) • 12 January 2022 • Word Count: 1172
...that if he was to make a trip to the **Adani** mine to congratulate them on the hundreds of well-paying...

8. In the Basics options give your Alert a name and then click on the Continue button.

WestClip alert

1 Basics

Administrator | [Change owner](#)

Name of alert

News monitor - Adani **8**

Client ID: MARK [Change](#)

Description (optional)

☐ Notify me of changes to this alert

[Assign to alert group](#)

[Add categories](#)

[Continue](#) **8**

9. In the Select Content options, your content appears in the right-hand pane. If you do not want to add more content to search, click on the Continue button.

2 Select content

Content types Specialty areas Practice areas Favourites

Content types

- ⊕ Cases
- ⊕ Legislation
- ⊕ News & Current Awareness
- ⊕ Secondary Sources
- ⊕ The Laws of Australia
- ⊕ Government & Regulatory Materials
- ⊕ Forms & Precedents

Your selections:

Australia Top Newspapers 9

Continue 9

10. In the enter search terms options, you can make final adjustments to your search criteria. Otherwise, click on the Continue button.

3 Enter search terms

Search Terms and connectors help ⓘ

(adani "Adani Abbot point terminal") & (adani or "Adani Abbot point terminal") & DA(aft 11/01/2021)

☐ Search only headlines and lead paragraphs Case-Sensitivity Term frequency

Smart terms ⓘ

Add Smart Terms to your search or search Smart Terms alone

Select Smart Terms

but no Enter additional terms

Exclude these document types 10

- ☐ Personal announcements
- ☐ Sports
- ☐ Obituaries
- ☐ Routine market / Financial data

Sort order

Date 10

Documents no older than ⓘ

Any time 10

Document length

Any document length

Continue 10 Preview results

11. In the Customise delivery options add the email addresses of the recipients.
In the What to Deliver options you can choose to receive a list of documents links or the full text of the articles in the email (Inline HTML).

We do not recommend ticking Include out of plan documents as charges may be incurred.

Email settings

RecipientsLayout and limits

To

mark.norman@tr.com11

My contacts

☐ Allow recipients to unsubscribe from this alert delivery ⓘ
Group ID ⓘ

TRSSO

☐ Do not use a Group ID
Reply to ⓘ☒ Do not use a reply-to address
Subject

WestClip alert: News monitor - Adani

Email note

Format

Number of items

Inline HTML11100

What to deliver

☐ List of items11☒ Documents

☐ Only pages with terms☐ Include out-of-plan documents

12. Finally, schedule the alert frequency and time, then click on Save Alert.

5 Schedule alert

Frequency
Weekly

Alert at this time
(GMT+10:00) Brisbane
Monday
9:00 AM

End date
(DD/MM/YYYY)

☐ Alert even if there are no results

Save alert 12

Looking for more information?

To sign into Westlaw Australia, visit <https://aulaw.thomsonreuters.com>

For assistance using Westlaw Australia, call 1800 020 548

To request training, click <https://support.thomsonreuters.com.au/request-training>

For additional training materials, visit <https://support.thomsonreuters.com.au/>