

There will be a small display change made to the *ACP Forms and Precedents* to improve the user experience on Westlaw AU.

When you display a document within the *ACP Forms and Precedents* records on Westlaw AU, the full text version and the down-loadable word version of the same document currently appear in two sections. To enhance usability of the product, we are simplifying this into a combined view. This will reduce the number of clicks that users will need to make while interacting with *ACP Forms and Precedents*. Please see an example below.

The change will take effect on the 8th of August.

Existing Document Display within the *ACP Forms and Precedents* records

The screenshot displays the Westlaw AU interface for a document titled "Directors Meeting Notice (Standard Template)". The interface is divided into several sections:

- Document in Context:** Located on the left, it shows a breadcrumb trail: Home > Product Title > Australia > ACP Corporations Precedents. The "ACP Corporations Precedents" link is highlighted with a yellow box.
- Document List:** Below the breadcrumb trail, a list of documents is shown. Two items are highlighted with yellow boxes and numbered: "Download the Word document" (labeled 1) and "Directors Meeting Notice (Standard Template)" (labeled 2). An orange arrow points from the text "Two versions of the same document display in two sections." to these two items.
- Document Content:** The main area displays the document content under the heading "Directors Meeting Notice (Standard Template)". It includes a "PRECEDENT / CLAUSE" dropdown menu and sections for "COMPANY", "Name:", "ACN:", "NOTICE^[1]", and "MEETING".

New Document Display within the ACP Forms and Precedents records:

The screenshot displays the Westlaw AU interface for the 'Directors Meeting Notice (Standard Template)'. The left-hand navigation pane shows a tree structure under 'Company Secretarial' > 'Directors Meetings' > 'Directors Meeting Notice (Standard Template)', with the selected item highlighted in orange. The main content area features a breadcrumb trail: 'ACP Corporations Precedents > Company Secretarial > Directors Meetings > Directors Meeting Notice (Standard Template)'. Below the breadcrumb, there are two primary links: 'Download the Word document' (highlighted with a yellow circle and arrow labeled '1') and 'Download the Word document - Directors Meeting Notice (Standard Template)'. The text version of the document is displayed below, starting with 'COMPANY' and 'NOTICE^[1]'. A second yellow circle and arrow labeled '2' points to the 'DIRECTORS MEETING NOTICE (STANDARD TEMPLATE)' heading. The document text includes fields for 'Name:' and 'ACN:' with blue input boxes, and a notice to call a meeting of directors of the Company as specified below.

We encourage you to provide feedback on this change, or any other aspects of Westlaw AU, by clicking [here](#).

If you have any questions, please contact us on Techcare.anz@thomsonreuters.com or phone 1800 020 548.