

Westlaw Classic (US)

Getting Started

Objectives

This session will introduce Westlaw Classic (US) resources and functionalities. It will provide an overview of the Westlaw Classic platform content, as well as demonstrate the search functionality to better equip you to efficiently navigate and find primary and secondary sources of law. After this session, users will understand the coverage of content, be able to navigate the platform, and locate relevant resources.

Learning Outcomes

At the end of the session participants will have the confidence to navigate Westlaw Classic more effectively. The session will cover the following:

- Introduction to the platform layout and overview of Preferences.
- Navigating the Advanced search functionality and setting Federal and/or State jurisdictional parameters.
- How to browse or search for content within a specific Practice Area.
- A quick reference guide on the available primary and secondary resources.
- Explore the West Topics & Key Numbers system that categorizes case law to quickly find cases related to a particular legal topic.
- Viewing the platform research recommendations that identify patterns in your research session to suggest additional relevant documents and Key Numbers.
- Create customized Alerts and Newsletters to stay updated on legal developments.
- Locate the training and Support materials.

Session Duration

45 minutes

Session Delivery Methods

Microsoft Teams Session - Online

Learning Materials

Support materials including Guides and Tips are available [HERE](#) | [Product Training & Support](#)

Training Specialist

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