




Keep Lists and Hide details

The **Keep List** in Westlaw Precision Australia will allow you to quickly bookmark up to 50 documents from your search results. This provides a quick method to identify relevant documents related to your research that can be viewed later.

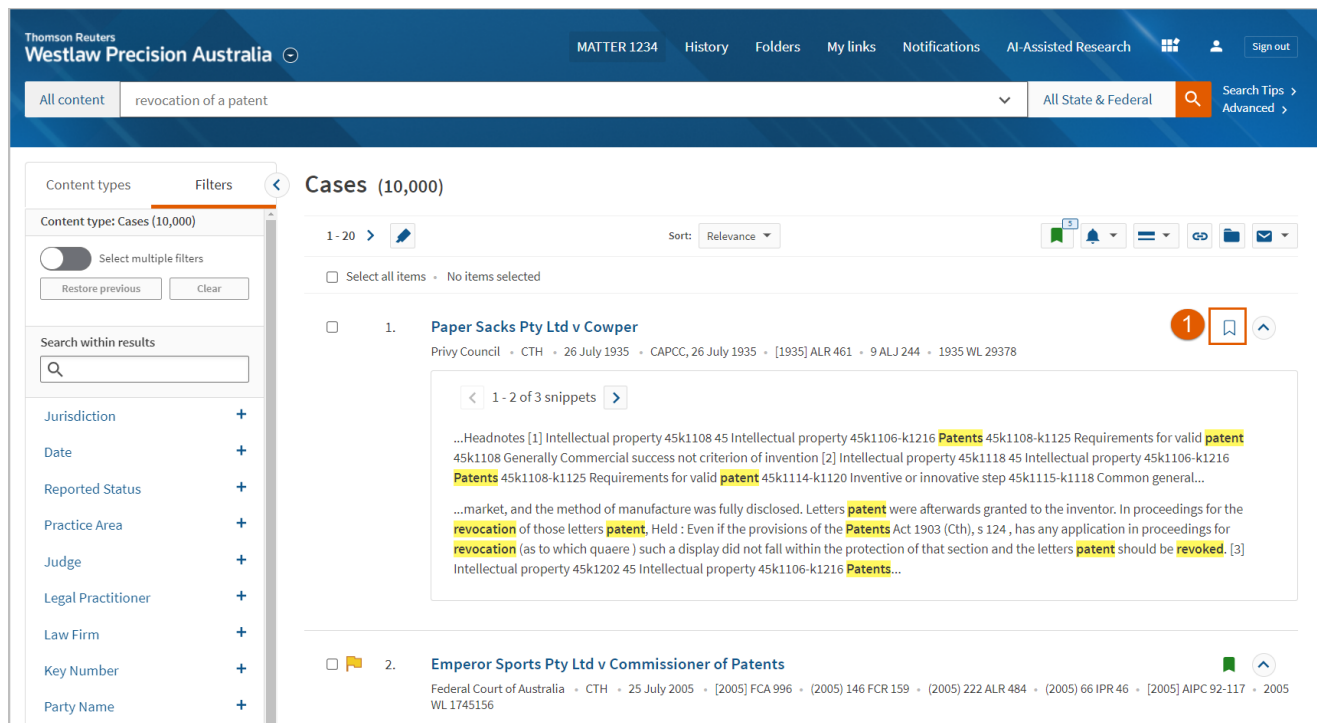
The **Hide details** feature allows you to minimise documents displayed in your search results that have already been reviewed. The hidden case will remain hidden across multiple searches to avoid reviewing the same result twice.

How to use Keep Lists

You can add content to your Keep List from within a document or from a search results list by clicking the Keep List icon .

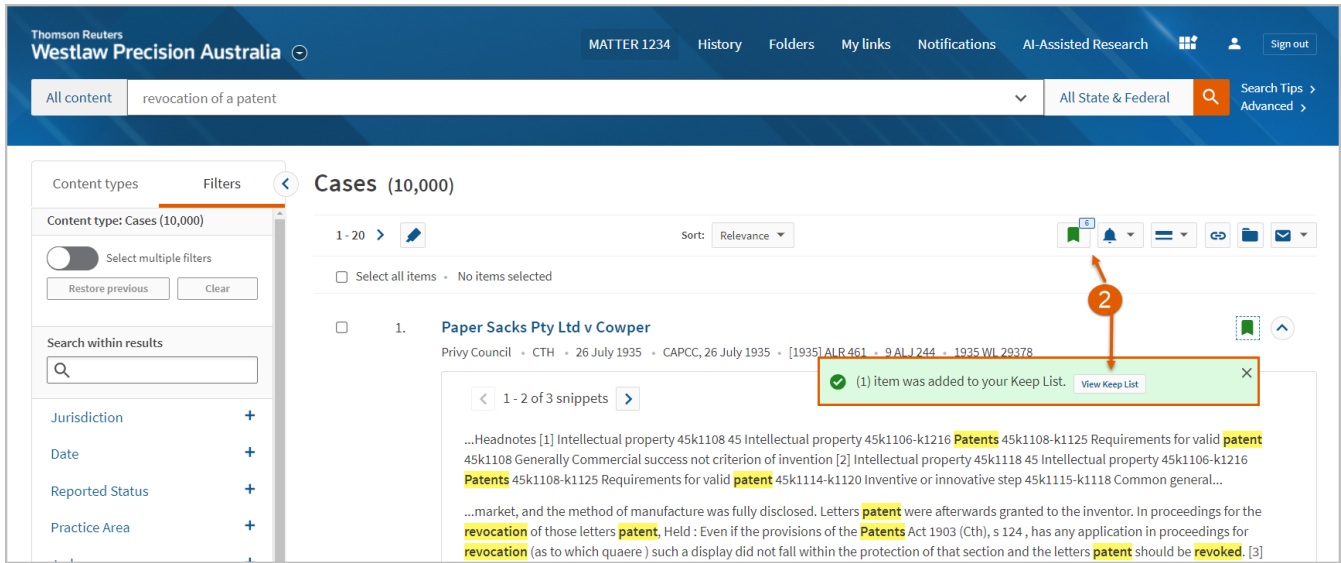
 Note: Add up to 50 documents. The documents stay in the Keep List until you delete them.

1. From the search results list, click the **Keep List** icon, to the right of the document title to save to your Keep List.

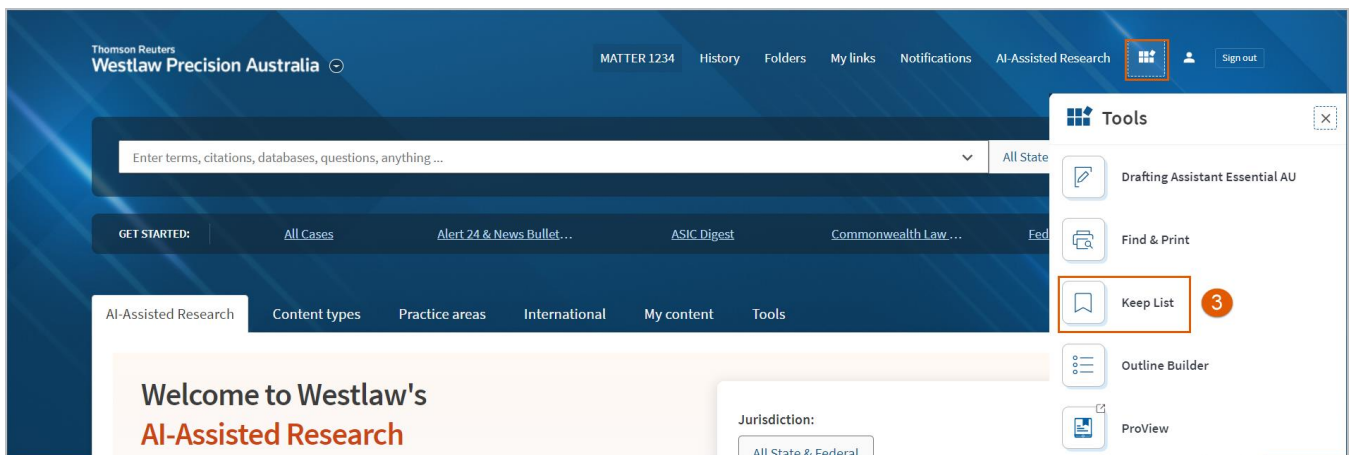
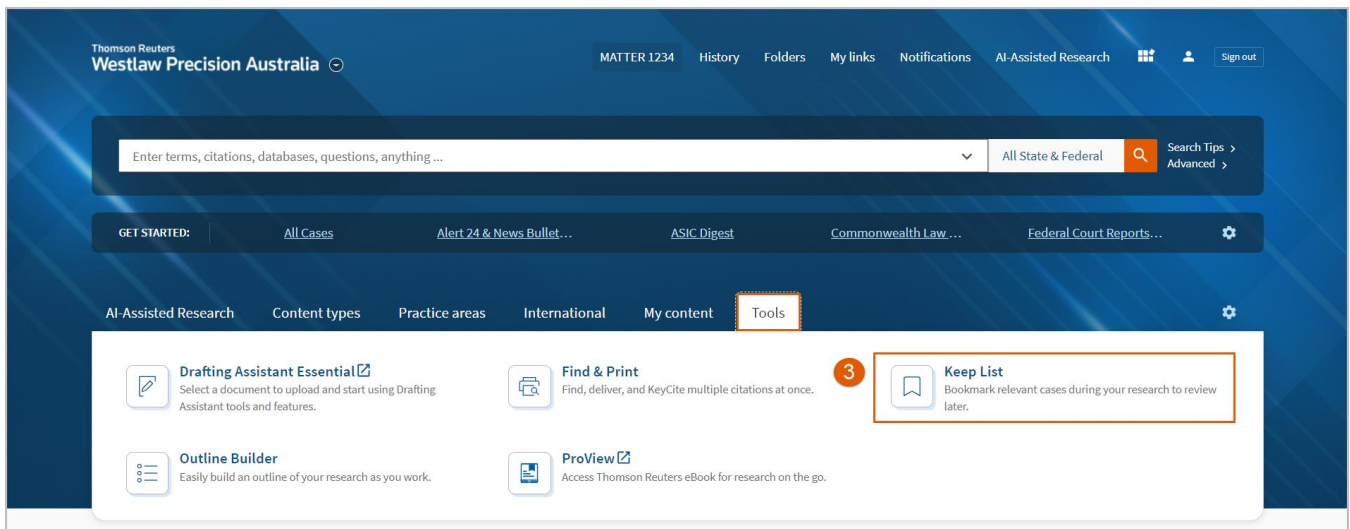


The screenshot displays the Westlaw Precision Australia interface. At the top, there's a navigation bar with 'MATTER 1234', 'History', 'Folders', 'My links', 'Notifications', 'AI-Assisted Research', and a 'Sign out' button. Below this is a search bar with 'All content' and 'revocation of a patent' entered, and a dropdown menu showing 'All State & Federal'. The main content area is titled 'Cases (10,000)' and shows a list of search results. The first result is 'Paper Sacks Pty Ltd v Cowper', with a citation 'Privy Council - CTH - 26 July 1935 - CAPCC, 26 July 1935 - [1935] ALR 461 - 9 ALJ 244 - 1935 WL 29378'. A snippet of the text is visible, mentioning 'patent' and 'revocation'. To the right of the case title, there is a notification window with a red '1' and a 'View Keep List' button. Below the first result is another result, 'Emperor Sports Pty Ltd v Commissioner of Patents', with a citation 'Federal Court of Australia - CTH - 25 July 2005 - [2005] FCA 996 - (2005) 146 FCR 159 - (2005) 222 ALR 484 - (2005) 66 IPR 46 - [2005] AIPC 92-117 - 2005 WL 1745156'.

2. A notification window will appear to confirm the item has been added to your Keep List. Select **View Keep List** from the notification window or select the **Keep List** icon at the top of your results list to view the full list of items.




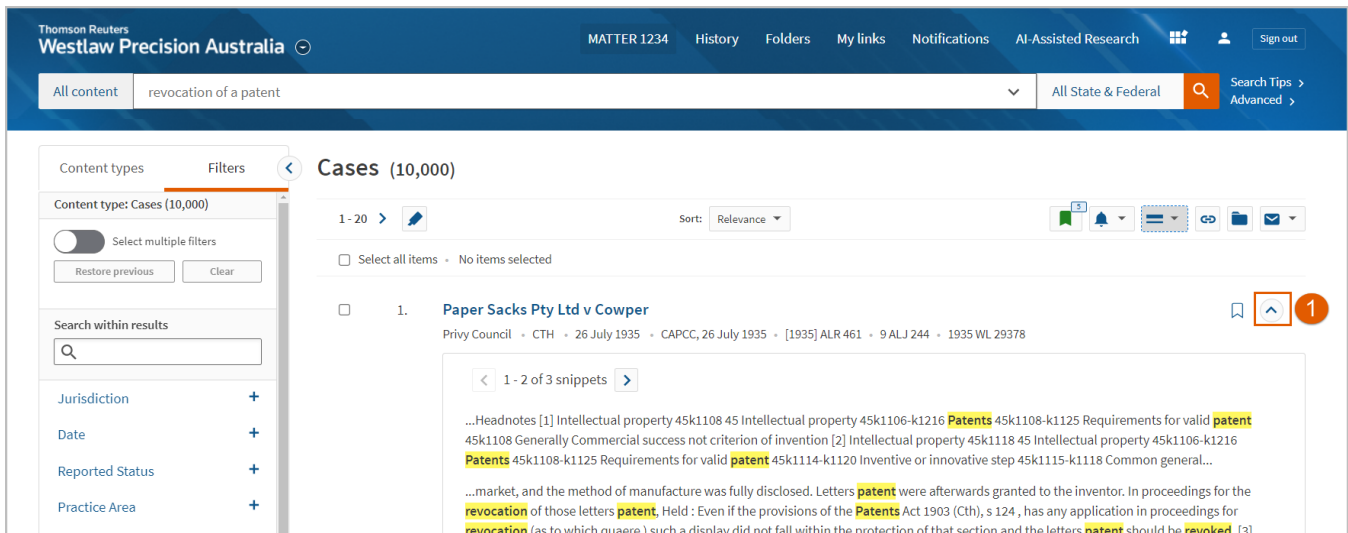
3. To access your Keep List, click the Tools tab or **Tools** menu and select **Keep List**.



How to use Hide Details

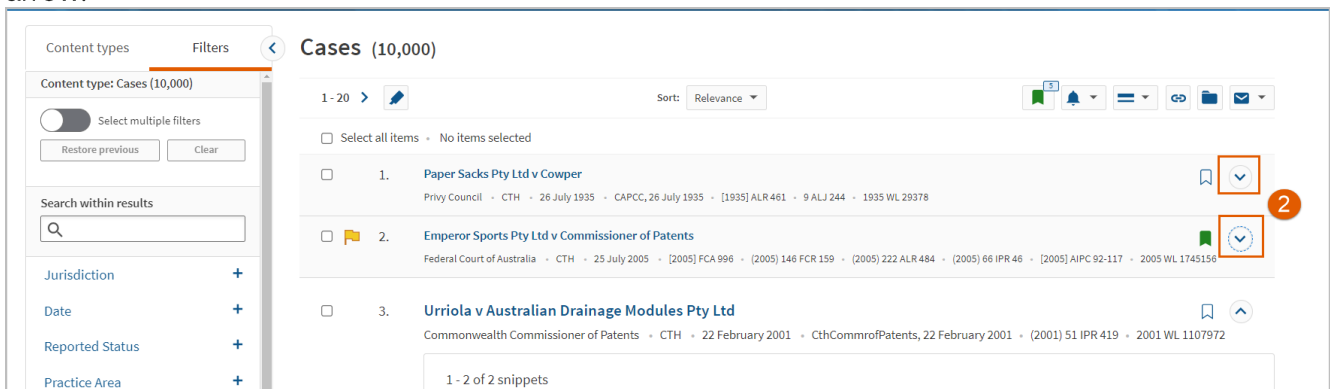
The hide details feature allows you to minimise documents displayed in your search results that you have already reviewed. Only when you log out and log back in will the results appear as normal, with no documents hidden.

1. When reviewing documents from the search results, if a document is not relevant to your research, you can hide this result by clicking the  upward chevron.



The screenshot shows the Westlaw Precision Australia interface. The search results for 'revocation of a patent' are displayed. The first result, 'Paper Sacks Pty Ltd v Cowper', is highlighted. A red box and the number '1' point to the upward-pointing chevron icon in the top right corner of the result card, indicating that clicking it will hide the document's details.

The hidden document will appear grayed out with fewer details. The case will remain hidden across multiple searches to avoid reviewing the same result twice. If you want to unhide, click the down arrow.



The screenshot shows the same search results as above, but now three results are visible. The first result, 'Paper Sacks Pty Ltd v Cowper', is now grayed out. A red box and the number '2' point to the downward-pointing chevron icon in the top right corner of the result card, indicating that clicking it will unhide the document's details.

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