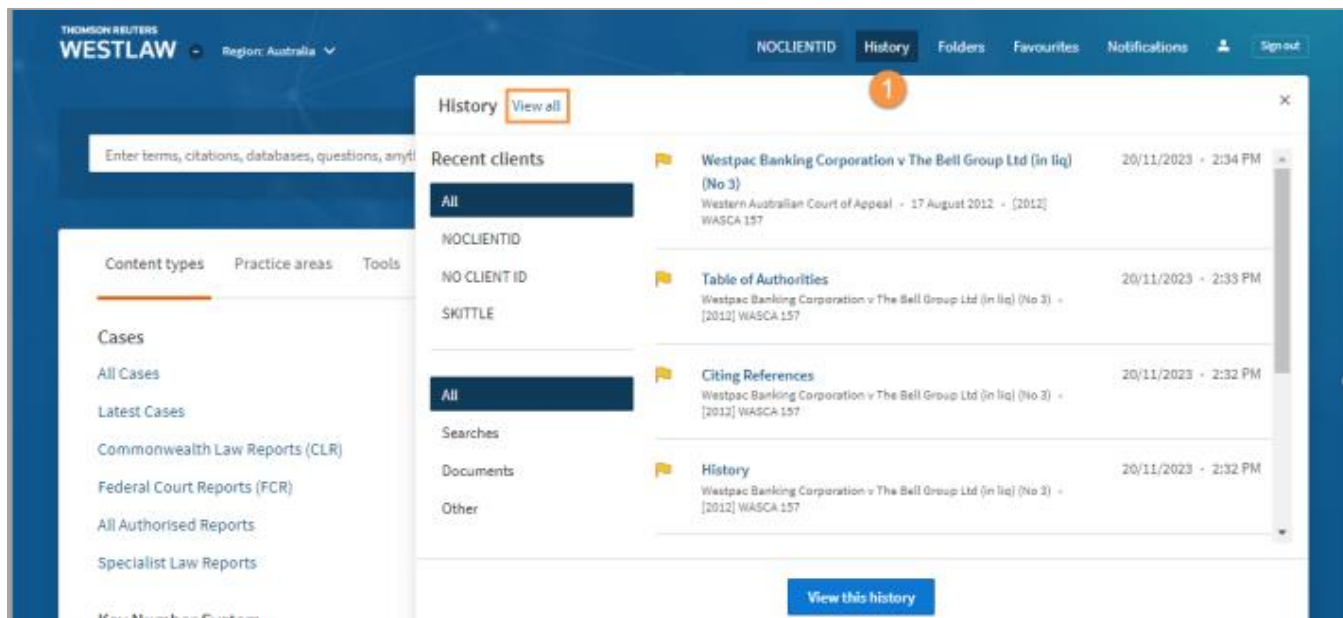




## Search and Document History

History displays a list of all searches run and documents viewed over the last year.

1. Select History on the homepage and click **View All**. The search strings include filters and "search within results" have been applied.



2. The last 30 days is displayed, but the History is kept for 1 year.
  - a. Use the date filter to change the date range displayed.
  - b. Use keywords to refine your search results.
  - c. Filter results by client ID.
  - d. Filter to documents viewed, searches run, KeyCite, or related information.
  - e. Download, print or email your history.

The screenshot shows the 'History: All History' page. On the left, there are several filter sections: 'Date' (set to 'All'), 'Keyword' (with a search icon), 'Client ID' (with a plus sign), and 'Event' (with a minus sign and a list of categories: Document View (80), Search (163), KeyCite (23), and Related Information (12)). A 'Select multiple' toggle is also present. On the right, a table displays the history entries. A circled '2' is placed over the title 'History: All History'. A circled 'e' is placed over an email icon in the top right corner of the table area.

Event	Description	Date/Time	Client ID
Search	[health safety] /s breach! AND "company vehicle" (2) Search Type: Boolean T&C Content: Overview Jurisdiction: All Australia	26 Nov. 2019 09:24	NOCLIENTID
Document View	Hollis v Vabu Pty Ltd High Court of Australia - August 09, 2001 - [2001] HCA 44	26 Nov. 2019 08:52	NOCLIENTID
Filter	"health and safety" /s breach! AND "company vehicle" (30) Search Type: Boolean T&C Content: Cases Jurisdiction: All Australia	26 Nov. 2019 08:21	NOCLIENTID
Search	"health and safety" /s breach! AND "company vehicle" (1) Search Type: Boolean T&C Content: Overview Jurisdiction: All Australia	26 Nov. 2019 08:21	NOCLIENTID
Filter	advanced: DA(aft 11-17-2019 & bef 11-26-2019) (4) Search Type: Boolean T&C	26 Nov. 2019 08:19	NOCLIENTID

- When you sign out of Westlaw, you have the option to print the details of your session history. You can set this to occur automatically in your Profile preferences.

**THOMSON REUTERS WESTLAW**

You have signed out. [Return to Westlaw](#)

**Session summary** 3 Print details

26 November 2019 at 7:34:05 am - 9:28:21 am  
Summary represents approximate usage. See your Westlaw invoice for actual time and charges.

Event	Description	Date/Time	Client ID
Search	(health safety) /s breach! AND "company vehicle" - (2) Search Type: Boolean T&C Content: Overview Jurisdiction: All Australia	26/11/2019 09:24 am	NOCLIENTID
Document View	Hollis v Vabu Pty Ltd High Court of Australia - August 09, 2001 - [2001] HCA 44	26/11/2019 08:52 am	NOCLIENTID
Filter	"health and safety" /s breach! AND "company vehicle" - (30) Search Type: Boolean T&C Content: Cases	26/11/2019 08:21 am	NOCLIENTID

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